

DDRS ADVISORY COUNCIL
5-4-11

PRESENT:	Richard Wherry	Chris St. Paul	Jessica Wiseman
	Tracy Myszak	John Hill	
	Melanie Conway	Teresa Grossi	

ABSENT: Connie Dillman and Mark Flegge
FACILITATOR: Shane Spotts, Deputy Director
RECORDER: Robin M. Stearns, Administrative Secretary II, Provider Relations

ISSUE	DISCUSSION	ACTION
Approval of Meeting Minutes	No recommended changes.	Meeting minutes of 4-6-11 approved as written.
DDRS Website- Advisory Council Update	Tyson Runkle continues to update the DDRS website. It will include the name and affiliation of each council members, council by-laws, code site, mission statement and one (1) year of meeting minutes and agendas	Informational.
Provider Re-Approval Process	Shane distributed a draft Provider Re-Approval Process map for review and discussion. This process will be driven by the BQIS certification survey which began approximately six (6) months ago and begins with the validation of complaints. The origin of the complaint along with the severity will be looked at. The intent of this process is not to “catch” someone per say, but rather quickly identify providers who are not meeting current expectations. Discussion was held regarding what type of data from the Mortality Review Committee (MRC) is available for review and how is this information utilized.	For the next meeting, committee members were asked to think about what data they would like to review. Shane will bring non-identifiable data to the June 1 st meeting.
Group Home Process	This has recently been changed to a centralized function in order to allow more control over the process and therefore better management. Celia Bartell will manage this process. It has been implemented for approximately two (2) weeks and is working well.	Informational.
DDRS FAQ	A listed of frequently asked questions concerning eligibility, various waivers, funding issues, etc., was distributed for discussion. This is a fluid document and will be ongoing. It is the intent to provide this type of information on the website with information from consumers and parents for informational purposes.	It is the intent this document will be finalized within the next two (2) weeks and will be provided electronically to council members.
Objective Budget Allocation (OBA)	Shane provided recent statistics regarding this process. Not every budget is being reduced. If there are budget review issues that will trigger a PARS (personal allocation review specialist) review.	Informational.

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Policy Update	There were five (5) policies due for review in March. All with the exception of Healthcare Coordination have been revised and are available on the website for review and comments. There is legality issues involved with the Healthcare Coordination policy, review and changes will continue to be made until these are addressed appropriately. Work continues on several policies to ensure they have more definitive guidelines.	The comments and feedback from the revised policies will be posted.
Legislation Issues	The definition for DD has been changed to be more in line with federal LOC definition. The process for prioritizing waivers slots has been changed to better reflect the emergency placement criteria. CRFC will be dissolved effective 7-1-11, and a newly developed internal review process will be implemented. The process to address insurance payments to First Steps has been changed and is estimated to generate 4-5 million dollars in revenue that will help close the funding gap. The cost participant language has also been revised.	Shane will present the new internal review process at the next meeting.
Web Site Information	Discussion was held regarding what would be interesting information to have available on the web site. Topics/issues should be staff, family and consumer driven. Teresa discussed a community resource project she had recently been involved with that addressed this issue.	Teresa will share the results of this project with the council at the next meeting.
Next Meeting	The next Advisory Council meeting will be held on June 1 st at 10:00 a.m.	Informational.

Handouts:

- BDDS Provider Re-Approval Process Map (**DRAFT**)
- DRS FAQ (*dated February 2011*)